

Job Description

Prifysgol Wreccsam Wrexham University

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Faculty/Department	Faculty of Social & Life Sciences
Section	Nursing
Job Title	Practice Education Facilitator
Reports to	Professional Lead - Nursing
Grade	O&A5

Principal Accountabilities

The post holder will ensure that the student experience is of the highest quality and enables the greatest benefit from the individual clinical learning experience. The role will be achieved by liaising effectively with practice placement providers across Trusts/Health Board, Social Care, Independent and third sector partners. The post holder will maximise the number of health subject students within designated programmes (Nursing) who can be supported within clinical practice areas in a range of organisations encompassing hospital and community, emerging and diverse settings.

The post holder will contribute to the support and updating of practice supervisors/practice assessors and to ensure the quality in practice learning environments in line with assurance codes, standards and local policies.

The post holder will ensure support and supervision for clinical staff engaging in CPD / educational development.

The post holder will undertake continual professional development to assist achievement of revalidation with professional body for nursing.

The post holder will contribute towards ensuring a quality nurse education experience, the standards of the University are maintained and that the student experience is continually enhanced.

The post is subject to an appropriate Disclosure and Barring Service (DBS) check

Key Tasks

- Work in partnership with NHS, Social Care and independent organisations in order to support practice supervisors, practice assessors and students undertaking NMC approved programmes.
- Support the development of students' clinical practice skills by undertaking placement preparation and consolidation sessions.
- Actively contribute to enhancing the student experience by carrying out placement support / progress review meetings for every student/practice learning experience.
- Facilitate assessment processes to benchmark student competency against learning outcomes of placement experiences.
- Support students and practice assessors/ practice supervisors when students are at risk of or are failing placement and implement recommended process.
- Secure new placement partnerships (to increase placement capacity to meet demand) with Trust/Health Board / Social Care (Local Authorities) and Independent / third sector ensuring PRSB requirements are met.
- Adequately prepare practice supervisors (PS) and practice assessors to support/assess in respond to student learning needs by developing and delivering PS/PA preparation / training sessions.
- Facilitate practice supervisor and practice assessor training and updates through relevant validated.
- Audit clinical practice settings as required in alignment with PRSB standards assessing the quality and suitability of the clinical placement for student learning including risk assessments.
- Assist in recruitment, selection and admissions activities (including Open Days and Visit Days) to promote the department and gain a better understanding of student needs/expectations.
- Provide a first point of contact for student placement issues, referring problems on where they are complex or serious. Support students in escalation of concerns from placement and implementation of this pathway
- Attend Faculty, Subject team and Programme meetings/boards, as required, in order to contribute to the decision-making process about placement experiences and placement capacity.
- Active engagement with professional bodies e.g. participation in validation events. Contribute to the updating of placement documentation and handbooks.
- Facilitate allocation processes using placement management systems and support students/ practice assessors/ practice supervisors to utilise systems where relevant.

Special Features

- Ability to travel to Wrexham University campuses and partner's clinical environments.

General Duties

You will ensure that appropriate management systems and procedures are in place to meet your health and safety duties and responsibilities contained within the University's health and safety policy. In particular you will ensure that appropriate risk assessments are carried out in respect of significant hazards and that safety inspections are undertaken on at least an annual cycle in each workplace under your control.

It is the responsibility of employees to apply the University's Equal Opportunities Policy in their own area of responsibility and in their general conduct.

All staff have a responsibility for promoting high levels of customer care within their own areas of responsibility.

Staff must be aware of the University's commitment to Sustainability.

All staff must promote healthy behaviour and positive mental health and wellbeing

Post holders are expected to co-operate with the Professional Development Review (PDR) process, engaging in the setting of objectives in order to assist in the monitoring of performance and the development of the individual.

You will assess the training and development needs of each member of staff under your control to ensure they are adequately supported in relation to their work responsibilities.

Such other relevant duties commensurate with the grade of the post as may be assigned by the Manager in agreement with the post holder. Such agreement should not be unreasonably withheld.

The key responsibilities contained in this job description are indicative not exhaustive. Duties and responsibilities may be altered in discussion with the post holder.

All post-holders within the Directorate are expected to be able to provide support across all areas, beyond their immediate team, as requested by the Director and commensurate with their skills, knowledge and experience.

Review

This is a description of the job at the time of issue. It is the University's practice periodically to review and update job descriptions to ensure that they accurately reflect the current nature of the job and requirements of the University and to incorporate reasonable changes where required, in consultation with the job holder.

Person Specification

Prifysgol Wreccsam
Wrexham University

Job Title: Practice Education Facilitator

In order to be shortlisted you must demonstrate that you meet all the essential criteria and as many of the desirable criteria as possible. Where we have a large number of applications that meet all of the essential criteria, we will then use the desirable criteria to produce the shortlist.

Selection Criteria					
Attributes		Item	Relevant Criteria	Identification Method	Rank
1	Skills & Abilities	1.1	Excellent written and verbal communication skills.	A, I, P	E
		1.2	Evidence of the ability to collaborate at different levels across an organisation.	A, I	E
		1.3	Confident in using IT (Microsoft applications; word, excel, Teams and placement management system).	A, I, P	E
		1.4	Confident with working independently, using initiative and problem solving.	A, I	E
2	General & Specialist Knowledge	2.1	Current Registration adult nurse with the Nursing and Midwifery Council register	A, I, P	E
3	Education & Training	3.1	Graduate of a nursing related degree	A, I	E
		3.2	Evidence of recent continuous professional development	A, I	E
		3.3	Master's Degree in a related area, or working towards	A, I, P	D
		3.4	Nurse Teacher qualification or recognised practice educator	A, I	D
4	Relevant Experience	4.1	Post registration nursing experience.	A, I	E
		4.2	Evidence of the ability to support nursing students, practice supervisors, practice assessors / practice educators and to contribute to the assurance of quality for students learning in clinical environments	A, I, P	E

5	Special Requirements	5.1	Ability to travel to Wrexham University campuses and partner's clinical environments	A, I	E
		5.2	The ability to communicate through the medium of Welsh	A, I	D
Date of Revision					

Key	Identification Method	A	Application Form
		I	Interview
		T	Test
		C	Copy of Certificates
		P	Presentation
		G	Group Assessment
	Rank	E	Essential
		D	Desirable

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